

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
5 MAY 2021
7:30 P.M.
PUBLIC HEARING & REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a public hearing at 7:30 PM, on May 5, 2021 through Zoom Meeting, followed by a regular meeting at 7:31 PM or soon thereafter. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

John Del Gardo

Gregory Folchetti

Donna Milazzo

Pledge to flag.

Public Hearing

Mayor Schoenig motions to open the Public Hearing, Trustee Bryde 2nd, all in favor 5 to 0.

Local Law #2 of 2021 - This local law intention is to allow restaurants, under certain parameters and restrictions, to operate an outdoor dining area, in a manner that is in compliance with all Federal, State and County regulations and restrictions in this Village of Brewster as a temporary measure due to COVID-19.

NO Public Comment

Mayor Schoenig motions to close the Public Hearing, Trustee Gaspar 2nd, all in favor 5 to 0.

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd, all in favor 5 to 0.

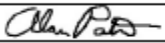
1. Village of Brewster – Urban Renewal Project Plans. Mr. Ted Cutler presents updated plans to the Board of Trustees regarding the area of the Urban Renewal Project labeled Phase 1. Trustee Gaspar asks about the connection between building A.1 and the current Southeast offices and how the plans will respect the current historical building that is there. Mr. Cutler states that the plan is to keep that building intact as much as possible and respect the current state it is in, noting that the buildings will not touch, as it is on the National Registry of Historical Buildings, although it appears so in this drawing. Trustee Gaspar appreciates that the parking garage will be accessible to those who need this, specifically in the apartment buildings, and also appreciates that the existing roads and structures are superimposed onto the drawings to show where new structures will go. Deputy Mayor Piccini notes that the Fire Department has been included on the discussion about what Main Street will look like post redevelopment and is happy to know that the Fire Department is still involved and the developers are aware of their needs. Trustee Gaspar notes that building C.2 is an interior building and hopes that the developers and the Fire Department remain in discussions on how to best protect this building. Mr. Cutler notes that he and the Fire Department are already working on how to make access to that building better. Trustee Gaspar mentions that he is happy to see that the Lodge is back in play on this project as he believes it is visually pleasing as one would come into the Village. Trustee Gaspar notes that the three-story parking garage goes with the grade of the building and is accessible to the apartments above and Mr. Cutler notes that the apartments will not be above the parking garage but those living in the apartments will have access to the garage. He also notes that there is currently a municipal building designed to be nestled with the parking garage with access to the garage as well. The Board agrees this is heading in the right direction and enjoys all of the updates that have been made.

2. St. Lawrence O'Toole Parade Permit – Corpus Christi. Mr. Alan Patrie requests that the Board approve the parade permit for the St. Lawrence O'Toole Corpus Christi ceremony. Trustee Bryde notes that there are going to be 100 people in attendance and wants to make sure people can socially distance and Alan said yes and it worked out last year. Mayor Schoenig motions to approve the Parade Permit for St. Lawrence O'Toole for Corpus Christi on June 6, 2021 assembling at 3:45 PM on the corner of Main Street and Railroad Avenue and walking down Main Street up, Progress Street, down Prospect Street and ending at St. Lawrence O'Toole, and he requests that the Board waive any fees associated with this permit. Deputy Mayor Piccini 2nd, all in favor 5 to 0. Mayor Schoenig asks that the Police Department and the Fire Department be notified.

paradepermitapplication-St Lawrence-20210606a.docx

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: Alan Patrie		Telephone Number: 845-490-1947	
Email: alan.patrie@att.net		Cell Phone: 845-490-1947	
Organization Name: St Lawrence O'Toole Church		Org. Telephone Number: 845-279-2021	
Organization Address: 31 Prospect St. , Brewster			
Head of Organization: Fr. Richard Gill		Email: alan.patrie@att.net	
Parade Date: 06/06/21 Rain Date: NONE		Number of Participants: ~ 100	
Starting Time: 4:00 PM Ending time: 5:00 PM		Number of Vehicles: NONE	
Assembly Street and assembly time: Main Street and RR Ave. at 3:45 PM (on sidewalk)			
Details: Walking (on road) procession for the Feast Of Corpus Christi from Main Street/RR Ave to St. Lawrence O'Toole.			
There will be eight brief stops (~ 5 minutes ea.) along the way for a prayer and song, approximately as follows:			
1 at VOB, 1 across from Library, 1 at Progress/Main, 1 at Hoyt/Prospect, 3 on Prospect, 1 at SLOT Gym			
Starting Point: Traffic Light at Main Street / Railroad Ave.			
Termination Point: St. Lawrence O'Toole Church, (Prospect Street)			
Parade Route: (1) Traffic Light at Main Street/Railroad Ave, then East on Main towards Library			
(2) Back West on Main Street to Right onto Progress Street.			
(3) Up Progress Street to Hoyt Street to Prospect Street.			
(4) Finish St. Lawrence O'Toole Church, 31 Prospect Street.			
All information furnished on this form is true and complete to the best of my knowledge and belief.			
Signature of Applicant: 		Date: 4/19/2021	
Approved by Village Board of Trustees. Date:		Permit Number:	
Village Clerk, Michelle Chiudina: Date:			
Recommendation of Brewster Police Department:			
NOTE: BPD: As in previous years, please divert traffic while the procession is walking on roads: Main Street between light at RR Ave/Main St to Library for the time the procession is on Main Street (Approx. 3:55PM to 4:30PM). And on Progress and Prospect streets ~ 4:30PM to 5:00PM.			
BPD Signature:		Date:	
BPD to Notify: Fire Department: P: 279-3555 Fax: 279-8849	Officer/Admin Name:	Date:	Name/method of Contact:
Sheriff's Office: P: 225-4300 Fax: 225-4154			
State Police: P: 279-6161 Fax: 279-7046			

Failure to properly fill out this application or meet the requirements stated at the top of this form may result in denial of the permit application. Revised: December, 2011.

3. Brewster Public Library. Mr. Peter Carey, President of the Brewster Public Library, is seeking relief on the building permits fees associated with the renovations of the Library. Mr. Robert Gosselink mentions the spreadsheet that was sent to the Board, and notes that the Library has paid \$38,500 for the project to the Village so far. He also notes the other towns in the area that waive or reduce fees for the Libraries. Mr. Gosselink mentions that due to unanticipated expenses, the Library had to pay \$133,000 over the original amount of \$100,000 in the contingency fund, which was the cushion for the project. The funds came from donations and is normally used for events and programs that the Library offers. Mayor Schoenig would like to review the materials and thanks the Library Board for doing other comparisons. Mr. Carey notes that the Library is considered an educational building and most Towns and Villages do not charge fees to the similar buildings. Trustee Gaspar inquires about the fees paid to the Town of Southeast and what other fees that the Village residents can expect to incur to enhance the Library. Mr. Carey asks Trustee Gaspar to elaborate and Trustee Gaspar mentions a bond proposal with the Town, which included the Village of Brewster, and hopes that the Village residents are not getting charged twice. Mr. Carey states that there is a bond with the Town of Southeast and the Town technically owns part of the Library as a result and the Library is now paying rent to use their facility. Trustee Gaspar asks about the block building near the parking lot, and Mr. Carey states that it is the Town's property and they have not decided what they are doing with that space. Ms. Margaret Bruen asks when the Library Board will be able to get an answer from the Village Board and Mayor Schoenig states hopefully by the next meeting. Trustee Gaspar discusses the issues that are outstanding and wants to know what the resolution will be. Mr. Carey says he's working on the punch list and the architect will be speaking with Mr. Joe Hernandez. Trustee Gaspar and Mr. Carey discuss the outstanding items and their solutions. Mayor Schoenig states that this is a conversation for the building department and the code enforcement. The Board will discuss the items mentioned and invite the Library Board back to the next meeting.
4. Walter Brewster House. TABLED
5. Jose Guerra – Peddler's Permit. Mr. Jose Guerra would like to sell food in the tri-state lot for a soccer tournament that happens on Sunday and presents a proposal to the Village Board. Counsel Herodes states that the NYC Department of Environmental Preservation may not allow this. She states that the Village does not have the title to the property so they cannot make the final decision on this. Mayor Schoenig says we will reach out to DEP but if DEP says no, the Village will not be able to grant him a peddler's permit. Mayor Schoenig motions to grant the permit based on the condition that DEP will agree with the conditions stated on the permit, Trustee Gaspar 2nd, all in favor 5 to 0.
6. Monthly Reports
 - 6.1. Zoning Board Report. – No Activity.
 - 6.2. Planning Board Reports for April, 2021. – Planning Board Chairman Rick Lowell gives the Planning Board Report for April, 2021. Chairman Lowell asks about searching through PDFs on the Village website and Clerk Chiudina states that she can look into this with the website designer. Deputy Mayor Piccini motions to accept the Planning Board Report for April, 2021, Mayor Schoenig 2nd, all in favor 5 to 0. Copies will be attached to the minutes.
 - 6.3. Engineer's Report for April, 2021. Village Engineer, Mr. Todd Atkinson of Folchetti & Associates, presents the Engineer's Report for April, 2021. Trustee Bryde notes that fixing the siding has been on the report as pending business for the last few months and is not considered a priority and Mr. Atkinson confirms this and it's not an issue yet but it should be done. Mr. Atkinson discusses the issues with the Department of Transportation and the Carmel Ave Bridge regarding the water and the sewer lines. Mayor Schoenig motions to accept the Engineer's Report for April, 2021, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 6.4. DPW Report. DPW Superintendent, Mr. Domenic Consentino, delivers the DPW Report. He informs the Board that the Village had produced 4,600,000 gallons of water for April, 2021, which equals 154,00 gallons per day. Mr. Consentino states that the electrical hook up will be done for the tree on Main Street by the end of the week. He continues informing the Board that the new dump truck arrived and he will sell the old one once the new one is registered. Trustee Bryde asks that Mr. Consentino bring the flowers to the office on May 18th for review on May 19th so that they will be hung for Memorial Day Weekend. Deputy Mayor Piccini asks about the street sweeper, and Mr. Consentino says he will check back with the Town Highway Department. Mr. Consentino also notes that the Village cleaned up a few dozen bags for Earth Day. Mayor Schoenig motions to accept the DPW Report for April, 2021 Trustee Bryde 2nd, all in favor 5 to 0.
7. Financial Report. Clerk Chiudina delivers the Financial Report and presents the Board with the Revenue Expense Year to Date Report. Clerk Chiudina informs the Board that she did not receive a date when the funds from the DEP would be deposited into the Village accounts so the Village Bond Counsel will move forward with the Tax Anticipation Note. Mayor Schoenig asks if Clerk Chiudina has had trouble collecting money from those who owe water still and Clerk

Chiudina explains that due to the moratorium passed by Governor Cuomo, the Village cannot threaten water shut off due to nonpayment so she and Counsel will look at other means to collect the money that is due. Clerk Chiudina notes that she received a phone call from a title search company about what is due on a property outside the Village that owes a lot of water, and hopes that the building may close before the end of the month. She informs the Board that the Deficiency Note that was approved on April 22, 2021 was sold at an interest rate of 1.068%. Clerk Chiudina explains that there will be budget adjustments at the next meeting and the Tax Anticipation Note will be sold before the next meeting and she will inform the Board what the interest rate is on that.

8. Sale of Unused Village Vehicles – Resolution 050521-1. Mayor Schoenig motions to approve Resolution 050521-1 for the sale of the unused Village vehicles for \$1,200.00 for both cars, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
9. Local Law #2 of 2021 – Resolution 050521-2. Mayor Schoenig motions to approve Resolution 050521-2 to adopt Local Law #2 of 2021, Trustee Gaspar 2nd all in favor 5 to 0.
10. Summer Hours for Village Employees, Monday through Thursday 8 AM to 4 PM, Friday 8 AM to 1:30 PM for Village Office Employees and Monday through Thursday 7:00 AM to 4 PM and Friday 7:00 AM to 1:30 PM for DPW Employees. Mayor Schoenig motions to approve the Summer Hours for the Village Employees as written, which will take affect on June 1, 2021, Trustee Boissonnault 2nd, all in favor 5 to 0.
11. Minutes for Approval:
 - 11.1. Regular Meeting - April 21, 2021. Trustee Bryde approves Deputy Mayor Piccini 2nd, all in favor 5 to 0.
 - 11.2. Special Meeting - April 22, 2021. Trustee Bryde approves Trustee Boissonnault 2nd, all in favor 5 to 0.
 - 11.3. Special Meeting - April 28, 2021. Trustee Bryde approves, Trustee Boissonnault 2nd, all in favor 5 to 0.
12. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order.

12.1.	A - GENERAL FUND	\$3,632.98
12.2.	C – REFUSE & GARBAGE	406.37
12.3.	F - WATER FUND	20,705.47
12.4.	G - SEWER FUND	45,218.63
Total Vouchers Payable		\$69,963.45

Mayor Schoenig motions to approve the vouchers payable as written, Trustee Gaspar 2nd, all in favor 5 to 0.
13. Other Business
 - 13.1. Trustee Bryde states that she attending the Medication Take Back Day that was mentioned at a previous meeting and the Community That Cares Coalition collected over 450 lbs and the event was very successful. She notes that Clerk Chiudina sent out information stating that the Fall Festival will be on September 19, 2021. Trustee Bryde mentions that there are a number of parades being canceled for Memorial Day Weekend but notes that the Board approved a parade permit for the VFW to host a Memorial Day Parade and hopes that the public will know by the next meeting if it will still be on. Mayor Schoenig says he spoke with a representative from the VFW who said the parade was still on for Monday May 31, 2021 and he ordered flowers to be delivered to Veteran’s Park.
14. New Business
 - 14.1. Deputy Mayor Piccini notes the change to the Zoning Board of Appeals meeting to May 13, 2021 at 7:00 PM on Zoom and asks how the residents within 500 feet of the project will be notified. Clerk Chiudina states that the Village Office sent out new certified letters today with the corrected information as well as posted the information in the Journal News.
 - 14.2. Mayor Schoenig mentions the appraisal for 25 Marvin Avenue and reiterates that the building sits on the same property as the filtration building and their equipment shed. He explains that the Village will be separating all three at one time to decrease confusion. Counsel Herodes states that a motion to hire a surveyor would be first so it should be tabled until all of the vendors are in place. Counsel Herodes describes the process moving forward with a subdivision of the property and Mayor Schoenig states that it would be easiest to separate all of the buildings now and the Board agrees. Counsel Herodes will provide the Board with surveyors.
15. Public Comment
 - 15.1. Town Councilman Eric Larca requests that when the Village Board speaks with the representative from the DEP regarding asking for permission for vendors to sell food, that the request be more general so that any event that takes place at Electrozone field may sell food, rather than only for the Peddler’s Permit specifications.
 - 15.2. Town Councilman John Lord asks if iPark Brewster has taken over the Urban Renewal Project and Mayor Schoenig states that Covington is still a part of the project.
16. Mayor Schoenig motions to go into Executive Session for legal matters, Deputy Mayor Piccini 2nd all in favor 5 to 0.

17. Mayor Schoenig motions to come out of Executive Session, Trustee Boissonnault 2nd, all in favor 5 to 0.
18. Mayor Schoenig motions to adjourn the regular meeting, Trustee Gaspar 2nd, all in favor 5 to 0.

Village of Brewster, NY

April 21, 2021

Planning Board Report, 2021

Rick Lowell, chairman

Greg Folchetti, attorney- Costello & Folchetti

Janet Ward, vice chairman

Todd Atkinson, PE- J.R. Folchetti & Assoc.

David Kulo

Cathy Chiudina, secretary

Katy New

Marti Foster

Meeting date(s): 7:30pm April 20, 2021 (all meetings via Zoom)

In Attendance: All members, G. Folchetti, C. Chiudina

Agenda: 28 Eastview Ave & 55-61 Main St

Business:

- Minutes of the Feb. 16 meeting were approved as written.
- Minutes of the Mar. 16 meeting were approved with one spelling correction and it was noted that a brief discussion of 85 Main St which occurred at the end of the meeting was omitted. It was a matter to be referred to the Building Dept for inspection and possible referral back to this board. The minutes of that discussion will be provided by the secretary and reviewed for approval at the next planning meeting.
- A brief discussion followed regarding the posting of Minutes on the Village website, especially whether there is a way to make them appear in chronological order to facilitate searches.

The applicants listed did not appear. As the board had agreed to commence with the Minutes while waiting for them, and allowed several additional minutes until it was clear that no one would appear, the meeting adjourned at 7:50pm.

Respectfully submitted,

Rick Lowell, chairman

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2021	Date: 5/5/2021	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • Two projects were reviewed in April.
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> • 530 N. Main Street - 1hr.
	<ul style="list-style-type: none"> • 28 Eastview Avenue - 6.5 hrs.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development
	<ul style="list-style-type: none"> • Perform site inspection at 538 North Main Street, when needed
	<ul style="list-style-type: none"> • 530 North Main Street, Ongoing Inspections
	<ul style="list-style-type: none"> • Perform site inspection at 79 Main Street, when needed

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2021	Date: 5/5/2021	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintain monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village. • NYSDEC Annual MS4 Report posted to Village website on April 21st for comments. Report will be posted for a minimum of 30 days.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Finalize MS4 Annual Report after the 30-day comment period. • Receive approval from the Village Board to submit the Report to the NYSDEC.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Perform dry weather inspections on Village outfalls. • Submit MS4 Annual Report to NYSDEC by June 1, 2021.